

STUDENT CONDUCT FLOWCHART

Report

A complaint is reported in writing to the appropriate dean of the College or School.

Preliminary Investigation & Charges

The Student Conduct Administrator shall assign the complaint to the appropriate Conduct Officer. The Student Conduct Administrator shall share the preliminary charges and the findings of any inquiries or investigations conducted to that point with the Conduct Officer.

Notification

The Conduct Officer shall notify the Respondent in writing of the charge(s) and date of the preliminary hearing and request the attendance of the Respondent.

Investigation

The Conduct Officer, at their sole discretion, may conduct follow-up or additional investigation in order to gain sufficient information to determine if the specific preliminary charges are appropriate or if additional charges are warranted.

Preliminary Hearing

The Conduct Officer reviews the complaint filed against the Respondent, explains the charge(s) and options available for resolution, including possible sanction(s).

Insufficient Evidence

The Conduct Officer may conclude that there is insufficient evidence to warrant a charge, or that a student was not present or involved in the alleged violation.

Refer to the Full Board

If the Respondent denies responsibility or does not accept sanctions, the matter will be referred to the appropriate Student Conduct Board for a hearing and a determination of responsibility and sanctions, if warranted.

Appeal

The Respondent shall have the right to appeal the decision of the Student Conduct Board to the appropriate Appellate Administrator.