Honor Violation Process Flowchart

Report

Suspected violation is reported either by contacting one of the chairs, a Dean, or through the online form.

Simultaneous

Investigation

An investigator from the Honor Councils is assigned and meets with the reporting party to gather evidence and an affidavit. Professors are asked to provide a grade sanction. All evidence is compiled into a report.

Evidentiary Meeting

The Accused reviews the evidence against them including the professor's affidavit and grade sanction and writes their own affidavit.

Notification

The Secretary notifies the Accused that a case has been opened and allows them to strike any member of the Honor Councils from their

Liaison Assignment

A Liaison is assigned to the case who serves as a representative for the Accused and answers their questions about the process.

Preliminary Hearing

The Chair reviews the evidence and recommends the charge. A Dean approves the charge, and the Chair meets with the Accused to _______ ask their plea.

Insufficient Evidence

Should the Chair and Dean find the evidence insufficient, the case is either dismissed or sent back for further investigation before a charge is determined.

Expedited Hearing

Should the Accused plead responsible to the charges at the preliminary hearing, the Chair and two members of the Councils will vote on sanctions.

Full Board Hearing

Should the Accused not accept responsibility for the charges, the Chair, Secretary Liaison, and six voting members will hola a hearing to determine responsibility and, if applicable, sanctions.



©2022 The University of Richmond Honor Councils